



MEMORANDUM

TO: Stakeholders for the EPA/NSF ETV Drinking Water Systems Center

FROM: Bruce Bartley, Manager
(734) 769-5148

DATE: October 3, 2003

SUBJECT: Announcement of Annual Stakeholder Meeting on November 20, 2003

The EPA/NSF ETV Drinking Water Systems Center has scheduled its annual Stakeholder Meeting on Thursday, November 20, 2003 at the NSF International Headquarters in Ann Arbor, Michigan. This meeting (business casual dress) will take place from 8:30 a.m. until approximately 3:30 p.m. A continental breakfast and lunch will be provided. Attached please find a preliminary agenda for the meeting. A meeting packet with a final agenda will be sent out in early November to stakeholders attending the meeting.

Hotel and transportation information is attached for those who are able to attend the meeting. When making your hotel reservations, be sure to let the hotel know that the room block is listed under the "ETV DWS Center Stakeholder Meeting". The block of rooms will be held until Wednesday, November 5, 2003, after which a higher room rate may be charged.

If you are planning to attend this meeting, please return the enclosed FAX sheet to Pat Wilkie by Wednesday, November 5, 2003.

Thank you for your continued support for the ETV Drinking Water Systems Center. We look forward to seeing you in November.

**EPA/NSF ETV Drinking Water Systems Center
Annual Stakeholder Meeting on Thursday, November 20th, 2003**

Preliminary Agenda

1. Introductions

- a. Anti-Trust Statement and Housekeeping Announcements
- b. Welcome and Introductions

2. ETV Drinking Water Systems Center Overview

3. ETV Drinking Water Systems Center Update

- a. Verification Testing Status
- b. ETV Protocol Status
- c. Plans for 2004
- d. Stakeholder Feedback

4. Arsenic Technology Testing

- a. Status update on Pennsylvania and Alaska testing for arsenic removal
- b. Arsenic Spiking-acceptable data?
- c. Status of Protocol/Test Plan updates

5. Protocol Developments and Modifications

- a. Harmonization of ETV Protocols with the Enhanced Surface Water Treatment Rule – Long Term 2 (LT2)
 - i. Modification of the *ETV Test Plan for Membrane Filtration for Particulate and Microbial Reduction* to include laboratory bench scale testing for microbial removal. Discussion about proposed LT2 and its effect on the ETV test plan.
 - ii. Survey of 4 Ultraviolet (UV) Radiation Testing Protocols, including ETV Drinking Water Systems Center, ETV Source Water Protection Center, National Water Reuse Institute (NWRI), and the USEPA Draft Guidance.
- b. Modification of the *ETV Test Plan for Bag and Cartridge Filtration for Particulate and Microbial Reduction* to include an alternative to field challenges due to water security concerns of having microorganisms or surrogates on-site at water utilities and to reduce costs. The proposed alternative involves testing to the requirements in NSF/ANSI Standard 53 for polystyrene microsphere reduction for filters used in bottled water plants. Discussion of modifications and stakeholder comments.
- c. Percent power guidelines in test plan for UV technologies

6. Existing Data

- a. SC Feedback
- b. ETV Policy considerations
- c. Recommendations

7. Water Security ETV

- a. Progress update
- b. Future work

8. Other Discussion Items

- a. Promoting possible testing facilities
- b. SC Membership: Rotation and Participation
- c. Discussion of Potential Dates for Next Meeting

Hotel and Transportation Information

Hotel Information:

A block of rooms has been reserved at the Holiday Inn – North Campus. **To ensure that you receive the group rate, please call the hotel directly at (734) 769-9800 for reservations, no later than Wednesday, November 5, 2003. Please inform the hotel that you will be attending the “ETV DWS Center Stakeholder Meeting” and the number of days that you will be staying. Please call the hotel prior to the cut off date - any additional reservations received after this date will be subjected to available space and prevailing rates.**

The Holiday Inn North Campus (734) 769-9800 Rate: \$60.00 + tax
3600 Plymouth Road
Ann Arbor, MI 48105

Amenities include: In-house restaurant, high-speed internet access, complimentary shuttle van between the hotel and NSF, indoor/outdoor swimming pool, work out area, and game room.

Transportation Information:

Car rental is available at the airport. If you are not renting a car, here are some other options for transportation (all require a two-day advanced credit card reservation):

Select Ride Airport Shuttle (Allow a 1 ½ hour travel time)	(866) 663-8898	\$24/each way, per person 5:00 a.m. to 8:00 p.m. 2 standard size bags
Select Ride Taxi Service	(866) 663-8898	\$1.75/mile (approximately \$45-\$55 each way)
Select Ride Limo Service (Can take up to 3 passengers)	(866) 663-8898	\$62.45/each way 5:00 a.m. to 11:00 p.m. (Additional charge if between 11:00 p.m. and 5:00 a.m.)



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TO: Ms. Pat Wilkie
DEPARTMENT: Federal Programs
ADDRESS: PO Box 130140
Ann Arbor, MI 48113-0140
TELEPHONE: (734) 913-5740
NSF FAX: (734) 769-0109

DATE: _____

FROM: _____

ORGANIZATION: _____

EMAIL: _____

MESSAGE:

**Annual Stakeholder Meeting for the EPA/NSF ETV Drinking Water Systems Center
Please return by Wednesday, November 5, 2003**

_____ I will be attending the meeting on Thursday, November 20, 2003.

_____ I will not be attending the meeting on Thursday, November 20, 2003, but please provide a meeting summary.